



# BUCHANAN COUNTY COMMISSION

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## **Meeting Minutes Monday, November 27, 2023**

In attendance were Commissioner Scott Burnham, Presiding Commissioner Scott Nelson, Commissioner Ron Hook, County Counsel Josh Bachman, Prosecuting Attorney Michelle Davidson, Diversion Officer Andrew Schweder and Administrative Coordinator Amy Helsel.

Commissioner Hook called the meeting to order at 9:00 am.

## **Meeting Agenda**

Presiding Commissioner Nelson made a motion to approve today's agenda. Commissioner Burnham seconded the motion.

## **Meeting Minutes**

Presiding Commissioner Nelson made a motion to approve meeting minutes for Wednesday, November 22, 2023. Commissioner Burnham seconded the motion.

## **Business**

Michelle and Andrew updated the Commissioners on the 1<sup>st</sup> semester of school attendance. They left the meeting at 9:30 am.

Patsey McGuire Henderson, Carol Lynn Hudson and Michelle Meers, all with Rolling Hills Library joined the meeting to update the Commissioners on upcoming lower levee % on April 2<sup>nd</sup>, 2024, ballot. Also discussed possible new location for the library that will be in their district. Patsey, Carol and Michelle left the meeting at 10:15 am.

There were no court orders to void checks or transfer funds.

A court order authorizing Presiding Commissioner Nelson to sign an agreement with Tenex Software Solutions was presented and approved by Commissioner Hook, Presiding Commissioner Nelson, and Commissioner Burnham.

An ARPA funding reimbursement request was presented and signed by Commissioner Burnham, Presiding Commissioner Nelson, and Commissioner Hook.

Commissioner Burnham made a motion to go into closed meeting to discuss performance and merit of individual employees. Presiding Commissioner Nelson seconded the motion. Roll Call: Ron Hook, Aye, Scott Burnham, Aye, Scott Nelson Aye. Commissioners went into closed meeting at 10:35 am. Commissioners discussed merit-based raises, cola and individual performances of employees. At 11:30 am, Commissioner Burnham made a motion to go back into open session, Presiding Commissioner Nelson seconded the motion. Roll Call: Scott Nelson, Aye, Scott Burnham, Aye, Ron Hook, Aye. Commissioners are back in the open meeting at 11:30 am.

## **Adjourn**

With no further official business on the agenda Commissioner Burnham made a motion to adjourn to any unofficial business that may develop during the day. Presiding Commissioner Nelson seconded the motion. All are in favor of adjourning. The meeting ended at 11:30 a.m.